



# **ROLE OF CSS OFFICERS AND EXPECTED COMPETENCIES FOR ASSISTANT SECTION OFFICERS**

*Presentation by*

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# HISTORY

- **Imperial Secretariat Service (1919)**
- **Central Secretariat Service ( 1946)**
- **1946-2003: 50:50- Civil Service Exam and UPSC**
- **2003- Entry from Civil Service stopped**
- **Recruitment through Staff Selection Commission**



# CADRE RESTRUCTURING

- **Cadre Restructuring**
  - **2003**
  - **2010**
  - **2013**



# IMPORTANCE

- **Backbone of Central Government**
- **Governed by CSS Rules issued under Article 309 of Constitution of India**
- **Work conditions as per Central Service Rules**



# COMPETENCIES

- **Organisation Awareness**
- **Commitment to the Organisation**
- **Initiative and Drive**
- **Conceptual Thinking**
- **Knowledge of Rules and Regulations**
- **Attention to Detail**



# COMPETENCIES

- **Seeking Information**
- **Planning and Coordination**
- **Accountability**
- **Desire for Knowledge**
- **Problem Solving**
- **Team Working**
- **Communication Skills (Verbal and writing)**
- **Integrity**
- **Empathy**





**THANK YOU**

